ANNEX 1: Organisation & Methodology

**Title of the tender: ORGANIZATION OF TRAINING SESSIONS**

**Reference number: SYM\_PP5\_TD.05/2020**

To be completed by the tenderer separately

Please provide the following information:

# Description of services to be provided by the tenderer

*(Description of venue and presentation equipment; catering (light lunch and coffee breaks), handouts for the participants)*

# Supporting staff

*(Description of the supporting staff that will provide necessary logistic support)*

# Previous Experience

*(List of previous similar assignments realized by the tenderer)*